**Data Management Plan (DMP) for Runways 1996-Present Dataset**

Federal Aviation Administration (FAA)

U.S. Department of Transportation (USDOT)

Bureau of Transportation Statistics (BTS)

2021-04-12

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**Change log:**

2021-04-12: Initial DMP written

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**0. Dataset and Contact Information**

Title of Dataset: Runways 1996-Present Dataset

URL: https://doi.org/10.21949/1520851

This is an  initial DMP or a  revised DMP.

Organizational Contact Information

Name: Ports

Institution: Federal Aviation Administration (FAA)

Address: 800 Independence Avenue, SW, Washington D.C. 20032

Phone: 301-427-4891

Data Distributor Contact Information

Name: National Transportation Atlas Database (NTAD)

Institution: U.S. Department of Transportation, Bureau of Transportation Statistics (BTS)

Address: 1200 New Jersey Ave. SE, Washington D.C. 20590

Email: ntad@dot.gov

**1. Data Description:**

The Public Use Runway Runways database is a geographic dataset of runways in the United States and US territories containing information on the physical characteristics of the runways. The 5527 runways in the dataset are runways associated with the 20362 Runways in the companion Runway data set. This geospatial data is derived from the FAA's National Airspace System Resource Aeronautical Data Product (Effective 16 February 2006).

**2. Standards Employed:**

The data files collected here are saved in the ubiquitous and common geospatial shapefile (.shp) format.

As the files created for this ingest were migrations from the original format in a SQL geodatabase, each data file name includes a date stamp indicating when the data in the shapefile was from.

Documentation will include this data management plan, and the metadata and readme files created in 2020. Documentation will also include the shapefiles, data dictionary, and relevant supporting files created alongside the data from 1996-Present.

A Project Open Data Version 1.1 .json metadata file will be created to describe the archival location of this data, and that .json file will be uploaded to data.gov and transportation.data.gov

Necessary software tools: The file formats found in the zip files include: .txt files which can be opened using any text editor; .dbf files, which can be opened with Microsoft Excel; .shapefiles (.shp, .shx, and .dbf) which can be opened with any GIS software program; and, .pdf files which can be opened with PDF readers.

**3. Access Policies:**

These data files are in the public domain, and can be shared without restriction. The data files contain no sensitive information.

**4. Re-Use, Redistribution, and Derivative Products Policies:**

These data are managed by the Bureau of Transportation Statistics. The data are in the public domain, and may be re-use without restriction.

Citation of the data is appreciated. Please use the following recommended citation:

Federal Aviation Administration (FAA); U.S. Department of Transportation, Bureau of Transportation Statistics (BTS) [distributor]. (2020). Runways 1996-Present [datasets]. <https://doi.org/10.21949/1520851>

**5. Archiving and Preservation Plans:**

The dataset will be archived in the National Transportation Library Repository and Open Science Access Portal (ROSA P). Prior to archiving, the data are stored on the secured BTS networks and drives, which are backed up nightly. The US DOT systems are secured from outside users and backed up daily.

Files in ROSA P are backed up in NTL drives at US DOT, daily; at the Centers for Disease Control, the repository managing facility, daily; and in Amazon Web Service Cloud servers in Virginia and Oregon daily.

The dataset will be retained in perpetuity.

NTL staff will mint persistent Digital Object Identifiers (DOIs) for each dataset stored in ROSA P. These DOIs will be associated with dataset documentation as soon as they become available for use.

The DOIs associated with this dataset include: <https://doi.org/10.21949/1520851>

The assigned DOI resolves to the repository landing page for the “Runways 1996-Present” dataset, so that users may locate associated metadata and supporting files.

ROSA P meets all the criteria outlined on the “Guidelines for Evaluating Repositories for Conformance with the DOT Public Access Plan” page: <https://ntl.bts.gov/publicaccess/evaluatingrepositories.html>

**6. Policies Affecting this Data Management Plan**

This dataset and its documentation was created to meet the requirements enumerated in the U.S. Department of Transportation's 'Plan to Increase Public Access to the Results of Federally-Funded Scientific Research' Version 1.1 << https://doi.org/10.21949/1520559 >> and guidelines suggested by the DOT Public Access website << https://doi.org/10.21949/1503647 >>, in effect and current as of December 03, 2020.